



Board of Intermediate and Secondary Education, Sylhet

Alampur, South Surma, Sylhet.

Web-site: <http://www.sylhetboard.gov.bd>

Memo No.: BISE/admin-70/personal file/2017/584

Date: 20/07/2017 AD

Notification

The following employee of this education board with the name of country and time period specified beside his name is hereby granted external leave with personal expenses subject to the following conditions:

Serial No.	Name and designation	Name of Countries	Reason of leave, period of time and category of leave
01.	Mohammad Rafiqul Alam Upper Division Assistant	India	Reason of leave: Shilong & Cherapunjee visit. Period of leave: From 23rd July to 01st August, 2017, total 10 (ten) days. Category of leave: Earned leave on average pay.

Conditions:

- (a) He cannot stay abroad beyond approved period.
 - (b) He must inform the concerned authority as soon as he returns.
 - (c) Board of Intermediate and Secondary Education, Sylhet will have no financial involvement with this tour.
 - (d) Have to preserve the country's image during stay abroad.
 - (e) Travel expenses should be shown in the income statements.
02. This order is issued with the approval of the competent authority.

By the order of Chairman


Secretary

Board of Intermediate and Secondary Education
Sylhet.

Phone No. 0821-840061

Copies of notification are hereby sent to the following positions for in favour of kind information and necessary action:

01. Visa office of India, Dhaka/Chittagonj/Sylhet.
02. Police Commissioner, Sylhet Metropolitan Police, Sylhet.
03. Accounts Officer, BISE, Sylhet.
04. Immigration Officer/Dorsona/Tamabil/Agortala./Vurimair/korimgonj/Benapole.
05. P.s to Chairman, BISE, Sylhet.
06. Accounts Officer, BISE, Sylhet.
07. Section Officer, Admin, BISE, Sylhet.
08. Mr. Mohammad Rafiqul Alam, Upper Division Assistant, BISE, Sylhet.
09. Personal file (concerned employee)
10. Official website (<http://www.sylhetboard.gov.bd>).
11. Master file.